

25 May to 3 June 2018
APPLICATION FOR EXHIBITION SPACE

Organisation Name for exhibit To be used on all signage / certificates			
Organisation Name for invoice			
Postal Address (incl Post Code)			
Physical Address (compulsory)			
Website		Tel.	
Exhibit Coordinator Name		Fax.	
Email Address		Cell.	
Accounts Contact Name		Tel.	
Email Address		VAT Reg. No.	

PRODUCT(S)/SERVICE TO BE EXHIBITED (Please provide a leaflet/brochure/website to illustrate your product/service)

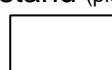
DESCRIPTION OF DISPLAY (This can be provided by attaching a written paragraph or via a sketch or photograph of a previous exhibit)

EXHIBIT REQUIREMENTS *Please see page 2 for detailed information*

Type of Space (please indicate size required)

Indoor Full Package	___m x ___m	Outdoor (space only)	___m x ___m	Outdoor (with lockable facility)	___m x ___m
Indoor Part Package	___m x ___m	Colonnade (garage type)	___m x ___m	Outdoor Vending Site	___m x ___m

Additional Requirements – see page 2 for pricing.

Electrics	Additional 15amp plug x _____	3-Phase DB Board	Single Phase DB Board
Water Supply	Tap	Hose connection	Other _____
Storeroom (Indoor full pkg stands only)	Size ___m x ___m	With Lockable Door? Yes / No	Position on stand (please indicate via sketch) 
Paintable wall panels (Correx board) (Indoor full package stands only)	Number of panels		
Secure-a-Stand Gate (Indoor full package stands only)	Size:		
Other (Please attach full details)			

Please Note: Only fully completed application forms can be considered. The Society reserves the right to prohibit exhibitors from displaying merchandise not listed above. Whilst the RAS will endeavour to meet your specific requirements, this cannot be guaranteed. This application is not a binding agreement and is subject to approval by the organising committee. In the event that your application is approved, the Society will send you a formal offer of exhibition space. By signing this application form you confirm your agreement to accept electronic communications and documentation.

Applicant's Name (PLEASE PRINT)

Applicant's Signature

Date

25 May to 3 June 2018

APPLICATION FOR EXHIBITION SPACE NOTES

EXHIBITION STAND RATES FOR THE DURATION OF THE SHOW:

		RATE EXCL VAT
Indoor:	Full Package - Includes stand shell, carpets, one 15 amp plug, 2 spots and fascia sign. (A once-off charge of R255.00 (excl) will be levied for corner stands.)	R930.00 / m²
	Part Package – incl. space, carpets & one 15amp plug point only.	R730.00 / m²
	Colonnade – ‘Garage’ type space - incl. 15 amp plug point, fluorescent lighting, concrete floor & lockable roller-door.	R410.00 / m²
Outdoor:	Rentals vary according to prominence, size and available facilities. A quotation will be supplied once we have received your application and are able to suggest a suitable site for your requirements.	Prices range from R4900. to R70000.
Vending Site	Rental includes a space measuring 2m x 3m to permanently park a vending kiosk for the duration of the show. Use of a 15amp plug point is not guaranteed.	R4 900.00

All exhibition stands will be charged a once-off electricity consumption levy of R250.00 excl.

Each exhibit will receive 4 biometric registrations, 2 vehicle permits and 2 parking permits at no charge. Additional permits can be purchased as follows:

Additional Exhibitor biometric registration	R155.00 incl. each
Additional Exhibitor Vehicle Permit	R100.00 incl. each
Additional Parking Permits	R100.00 incl each
Discounted Single Entry Ticket booklet (10 tickets)	R520.00 incl. each (max. 5 booklets per Exhibitor)
Full Price Single Entry Tickets only available for purchase online	R65.00 incl each

ADDITIONAL REQUIREMENTS

Any **additional electrical, plumbing or stand shell work** must be carried out by the Society’s contractors and **will be for the exhibitor’s account**. Should you be making use of any heating or cooling equipment (i.e. stove, frying pan, microwave, refrigerated unit , geyser, etc), the installation of a Distribution Board is compulsory.

Hire Charges

Indoor Stands:

Single phase DB board	R1 450.00 each	3 Phase DB Board 32amp	R1 950.00 each
Additional 15 amp plug point	R225.00 each	Panels for storeroom	R195.00 each
Additional Spotlight	R225.00 each	Additional fascia sign	R255.00 each
Lockable Door	R1 100.00 each		
Secure-A-Stand Gates:	2 meter – R770; 3 meter – R825; 4 meter – R880; 5 meter – R935		
Water supply	to be quoted for according to requirements		
Paintable Correx panels	R255.00 each (these are purchased and remain the property of the exhibitor)		

Outdoor Stands: quotations will be supplied according to requirements.

Furniture, audio visual, plant material, marquees, signage, etc must be hired/purchased directly from your chosen supplier.

GENERAL NOTES:

- Unless otherwise stated, all amounts quoted are **exclusive of VAT**.
- This application is in respect of the **2018 Royal Show ONLY**.
- When returning this form, please enclose any applicable leaflets/ brochures/ photographs to illustrate the product/service you intend to market and how you intend to display it.
- Should your application be successful, you will be contacted by the Society.
- The Society actively discourages the exhibition/sale of product, as determined **at its sole discretion**, to be more suited to informal trading methods.
- Completion of this form does not automatically guarantee exhibition space**. The make up of the exhibitor mix and choreography of the exhibit will determine the acceptability of applications.
- The Society is not obligated to justify its decisions.
- The RAS reserves the right to charge for electricity consumed (to be estimated in cases where there is no meter). Any value over and above the R250 excl once-off levy will be invoiced after the show.
- SHARING, SUB-LETTING OR SUB-DIVISION OF STANDS IS NOT PERMITTED.