

**25 May to 3 June 2012**  
**APPLICATION FOR EXHIBITION SPACE**

<b>Organisation Name for exhibit</b> To be used on all signage / certificates			
<b>Organisation Name for invoice</b>			
<b>Postal Address</b> (incl Post Code)			
<b>Physical Address</b> (compulsory)			
<b>Website</b>		<b>Fax.</b>	
<b>Exhibit Coordinator Name</b>		Tel.	
Email Address		Cell.	
<b>Accounts Contact Name</b>		Tel.	
Email Address		VAT Reg. No.	

<b>PRODUCT(S)/SERVICE TO BE EXHIBITED</b> (Please provide a leaflet/brochure to illustrate your product/service)			
<b>DESCRIPTION OF DISPLAY</b> (This can be provided by attaching a written paragraph or via a sketch or photograph of a previous exhibit)			
<b>EXHIBIT REQUIREMENTS</b>		<i>Please see page 2 for detailed information</i>	
<b>Type of Space</b> (please indicate size required)			
Indoor Full Package	m <sup>2</sup>	Outdoor (space only)	m <sup>2</sup>
Indoor Part Package	m <sup>2</sup>	Colonnade (garage type)	m <sup>2</sup>
Outdoor (with lockable facility)		Outdoor Vending Site	m <sup>2</sup>
<b>Additional Requirements – see page 2 for pricing.</b>			
<b>Electrics</b>	Single Phase DB Board	3-Phase DB Board	Additional 15amp plug x _____
<b>Water Supply</b>	Tap	Hose connection	Other _____
<b>Storeroom</b> (Indoor full pkg stands only)	Size	Lockable Door	Position on stand (please indicate via sketch)
<b>Paintable wall panels</b> (Correx board) (Indoor full package stands only)		Number of panels	
<b>Secure-a-Stand Gate</b> (Indoor full package stands only)		Size:	
<b>Other</b> (Please give full details)			

**Please Note:** Only fully completed application forms can be considered. The Society reserves the right to prohibit exhibitors from displaying merchandise not listed above. Whilst the RAS will endeavour to meet your specific requirements, this cannot be guaranteed. This application is not a binding agreement and is subject to approval by the organising committee. In the event that your application is approved, the Society will send you a formal offer of exhibition space. By signing this application form you confirm your agreement to accept electronic communications and documentation.

Applicant's Name (PLEASE PRINT)

Applicant's Signature

Date

## APPLICATION FOR EXHIBITION SPACE NOTES

### EXHIBITION STAND RATES FOR THE DURATION OF THE SHOW:

		RATE EXCL VAT
<b>Indoor:</b>	<b>Full Package</b> - Includes stand shell, carpets, one 15 amp plug, 2 spots and fascia sign. (A once-off charge of R225.00 (excl) will be levied for corner stands.)	<b>R760.00 / m<sup>2</sup></b>
	<b>Part Package</b> – incl. space, carpets & one 15amp plug point only.	<b>R545.00 / m<sup>2</sup></b>
	<b>Colonnade</b> – ‘Garage’ type space - incl. 15 amp plug point, fluorescent lighting, concrete floor & lockable roller-door.	<b>R400.00 / m<sup>2</sup></b>
<b>Outdoor:</b>	Rentals vary according to prominence, size and available facilities. A quotation will be supplied once we have received your application and are able to suggest a suitable site for your requirements.	<b>Prices range from R3500 to R70000.</b>
<b>Vending Site</b>	Rental includes a space measuring 2m x 3m to permanently park a vending kiosk for the duration of the show. Use of a 15amp plug point is not guaranteed.	<b>R3450.00</b>

**All exhibition stands will be charged a once-off electricity consumption levy of R250.00 excl.**

**Each exhibit will receive the following permits (included in their stand rental):**

Stand Rental between R1 and R9500 excl = 5 ID Card Permits; Stand Rental R9500 excl and above = 9 ID Card Permits  
 Each exhibit will receive 2 vehicle permits. Additional permits can be purchased.

Additional Exhibitor ID Card Permit	R130.00 incl. each
Additional Exhibitor Vehicle Permit	R85.00 incl. each
Discounted Single Entry Ticket booklet (10 tickets)	R337.50 incl. each (max. 5 booklets per Exhibitor)

### ADDITIONAL REQUIREMENTS

Any **additional electrical, plumbing or stand shell work** must be carried out by the Society's contractors and **will be for the exhibitor's account**. Should you be making use of any heating or cooling equipment (i.e. stove, frying pan, microwave, refrigerated unit, geyser, etc), the installation of a Distribution Board is compulsory.

### Hire Charges

#### Indoor Stands:

Single phase DB board	R1015.00 each	3 Phase DB Board 32amp	R1475.00 each
Additional 15 amp plug point	R165.00 each	3 phase DB board 63 amp	R1915.00 each
Panels for storeroom	R150.00 each	Additional Spotlight	R165.00 each
Additional fascia sign	R225.00 each	Lockable Door	R895.00 each
Secure-A-Stand Gates:	3 meter – R570.18;	4 meter – R614.04;	5 meter – R657.90
Water supply	to be quoted for according to requirements		
Paintable Correx panels	R210.00 each (these are purchased and remain the property of the exhibitor)		

Outdoor Stands: quotations will be supplied according to requirements.

Furniture, audio visual, plant material, marquees, signage, etc must be hired/purchased directly from your chosen supplier.

### GENERAL NOTES:

1. Unless otherwise stated, all amounts quoted are **exclusive of VAT**.
2. This application is in respect of the **2012 Royal Show ONLY**.
3. When returning this form, please enclose any applicable leaflets/ brochures/ photographs to illustrate the product/service you intend to market and how you intend to display it.
4. Should your application be successful, you will be contacted by the Society.
5. The Society actively discourages the exhibition/sale of product, as determined **at its sole discretion**, to be more suited to informal trading methods.
6. Completion of this form does not automatically guarantee exhibition space. The make up of the exhibitor mix and choreography of the exhibit will determine the acceptability of applications.
7. The Society is not obligated to justify its decisions.
8. The RAS reserves the right to charge for electricity consumed (to be estimated in cases where there is no meter). Any value over and above the R250 excl once-off levy will be invoiced after the show.
9. **SHARING, SUB-LETTING OR SUB-DIVISION OF STANDS IS NOT PERMITTED.**